















## Future Horizons Leeds – Intimate Care Policy

	<p>Sometimes students need help with their personal care and hygiene</p>
	<p>Staff at college can help students if they need it.</p>
	<p>All staff are checked and trained so they are the right people helping with personal care in the right ways.</p>
	<p>We have policies and procedures on our website and in college so that staff know how to help students.</p>
	<p>Students, parents and carers can say what they would like staff to do and not to do.</p>
	<p>They can also say who they want to help them.</p>
	<p>Staff always respect dignity, privacy and welfare of each young person.</p>

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	<p>The provision has specialist rooms and equipment to use.</p>
	<p>The college will make sure they are the right equipment and supplies available.</p>
	<p>Staff will ensure that any care is provided quietly and respectfully to avoid any embarrassment.</p>
	<p>Plans for Intimate care can be drawn up and records of all Intimate care are kept.</p>
	<p>Parents and carers should read the Intimate Care policy and give their views.</p>
	<p>If anyone is concerned or unhappy about the care provided, there are people you can speak to.</p>
	<p>They are: The principal, or his deputies who are trained to help.</p>